



अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर, हैदराबाद
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"
हैदराबादमेट्रोपोलिटनक्षेत्र(एचएमआर), तेलंगाना - 508126, भारत
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

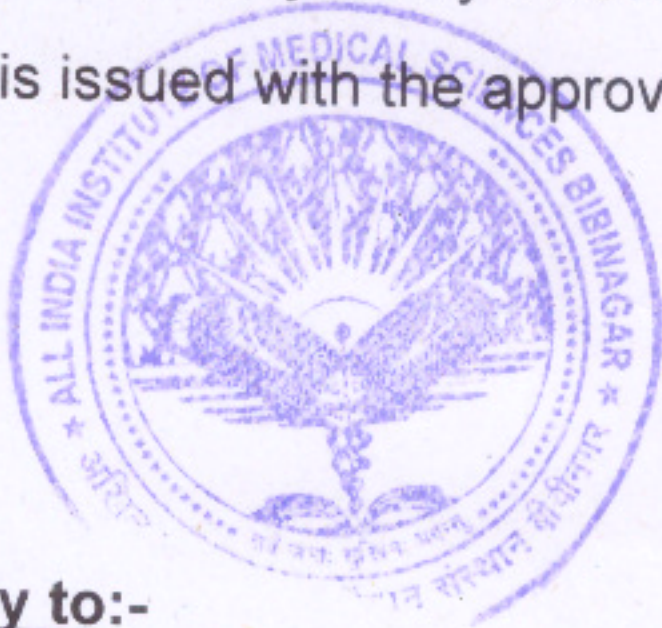
दस्तावेज संख्या/ File No : AIIMS/BBN/324/IPR/Est/ 31

दिनांक/Date : 6th Jan 2025

C I R C U L A R

**Sub : Submission of Immovable Property Return (IPR) for the year 2024
(as on 31 Dec 2024) -Reg**

1. In accordance with the Rule 18(1)(ii) of the Central Civil Services (Conduct) Rules 1964 and Government of India Ministry of Personnel, Public Grievances and Pension Department of Personnel & Training, Establishment OM F No 11013/7/2014-Estt.A-III dated 05 Jan 2016 and 11013/6/2018-Estt.A.III dated 07 Feb 2019 every Government Servant belonging to any service or holding any post including in Group 'A', Group 'B' and Group 'C' (including MTS) shall submit an annual return giving full particulars regarding immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family in the name of any other person and also the total transactions in shares, securities, debentures, mutual funds schemes, etc. exceeds six months' basic pay of Government servant during the calendar year to be submitted by 31st January of the next year.
2. All regular staff of this Institute are required to file the return on Immovable Property and also the total transactions in shares, securities, debentures, mutual funds schemes, etc. if it exceeds six months' basic pay of Government servant for the Calendar year 2024 by 31st Jan 2025 as per the prescribed form appended to this circular. The complete details of all Immovable Properties owned, acquired, inherited or held on lease or mortgage either in their own name, or in any of their family member's name, or in any other person's name in respect of self and dependents should be furnished.
3. Further, as per DOPT OM No 11013/12/93-Estt.(A) dated 24 Jan 1994, failure on the part of a government servant to comply with the requirement of the Rule 18(1)(ii) of CCS (Conduct) Rules, 1964 is a good and sufficient reason for instituting disciplinary proceedings against him/her.
4. Vigilance Clearance for Promotion, Deputation, Appointment, Assignment or training programme, Mandatory training, Obtaining Passport/Visa, Foreign Travel, forwarding application for outside job, Voluntary retirement, Probation Completion, Change of Pay level/Pay up-gradation and for any other purpose will not be given in case of non submission of IPR by due date.
5. The returns may kindly be sent to administration on or before 31st Jan 2025.
6. This is issued with the approval of the Competent Authority, AIIMS Bibinagar.



(डॉ पी एस सिद्धार्थ राव /Dr PS Siddharth Rao)
संकाय प्रभारी प्रशासन /Faculty I/C Administration

प्रतिलिपि/Copy to:-

1. PA to Executive Director for kind information of Executive Director
 2. All Deans, AIIMS Bibinagar
 3. Medical Supdt, AIIMS Bibinagar
 4. SE/FA
 5. All HoDs
 6. Faculty I/C Admin/Faculty I/C Gen Admin
 7. Accounts Officer
 8. Faculty I/C College of Nursing
 9. Faculty I/C Nursing Officers
 10. AAO
 11. IT Cell – for uploading on Institute website under "Staff Circulars"
- for kind information