



अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर, हैदराबाद

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD

"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"

हैदराबादमेट्रोपोलिटनक्षेत्र(एचएमआर), तेलंगाना- 508126, भारत
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

संख्या/ File No : AIIMS/BBN/346/Probation/Est/ 10

दिनांक/Date : 22nd Jun 2023

CIRCULAR

विषय/Sub: Called for Special Confidential Report (SCR) for Completion/Extension of Probation period in respect of Faculties of AIIMS Bibinagar –Reg.

1. Faculty, who have completed the period of probation is required to be confirmed, in the service/post at the end of his/her period of probation, having been completed satisfactorily :-
2. The approved reporting channel of Special Confidential Report for the faculty of AIIMS Bibinagar is as under:-

Designation	Reporting Officer	Reviewing Officer	Accepting Officer
Professor Additional Professors Associate Professors Assistant Professors	Head of the Department	Dean (Academic)	Director
Head of Departments	Dean (Academic)	Director	President, AIIMS Bibinagar

3. Special Confidential Report is to be written in respect of the faculty, who have worked under the control of the concerned Reporting Officer for more than three months in particular period in the concerned Department/Section.
4. In view of the above, blank forms of Special Confidential Report can be downloaded from the Institute website and submit the duly filled in SCR within seven days from issue of the letter for further necessary action at this end.
5. This issues with the approval of Executive Director, AIIMS Bibinagar.


(निशाकर साहू/Nishakar Sahoo)
प्रशासनिक अधिकारी/Administrative Officer

Enclosures : As above

प्रति/To

All the Faculty concerned of AIIMS Bibinagar

Copy to :-

1. PS to Executive Director for kind information of Executive Director.
2. PA to Dean (A)/MS for kind information of Dean(A)/MS, AIIMS, Bibinagar.
3. All HoDs
4. Office Copy.
5. IT cell for kindly upload the form in Institute website.