



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Bibinagar, Hyderabad Metropolitan Region, Telangana – 508126, India

अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स)

बीबीनगर, हैदराबाद मेट्रोपोलिटन क्षेत्र, तेलंगाना – 508126, भारत

AIIMS/BBN/CFM/RATA/ 2024/703

RECRUITMENT NOTICE

Interview for Research Project Position at AIIMS Bibinagar

Sanctioned under ICMR-funded project titled “Assessment of Unmet Needs and Access to Assistive Technologies among the General Population through digital rATA tool- A Cross-sectional Survey in India”

Interview to be held on **05.08.2024** for research project position, purely on temporary contractual basis, sanctioned under the **ICMR-funded** project titled “Assessment of Unmet Needs and Access to Assistive Technologies among the General Population through digital rATA tool- A Cross-sectional Survey in India.” Under PI **Dr. Meely Panda**, Asst. Professor, CFM, AIIMS Bibinagar. Interested candidates should send in their short CV at meeliepanda@gmail.com before **31.07.2024**. The project position, essential qualification, experience, service tenure and salary are as under:

Job Title	No. of Posts	Minimum Essential Qualification and Desirable Technical and Professional Expertise/Experience	Upper Age Limit (as on date of interview)	Monthly Salary
Project Technical Officer	1 (One)	Essential: Graduate from a recognized University + three years Community field experience OR PG in relevant field / Subject. Desirable: MPH or Masters in relevant field with Basic knowledge of computers and previous research experience of field study. Fluent in Telugu, English & Hindi.	35 years	Rs.28,000 per month + HRA as admissible

* Relaxation of 5 years age criteria under reserved categories.

All appointments will be initially for a period of 12 months, (as per ICMR guidelines and Institute Research Norms) extendable for another 12 months, subject to evaluation of performance, project requirements, availability of funds and sanction from the Competent Authority. The contract period is co-terminus with the project. The SOP of ICMR and AIIMS Bibinagar human resource SOP will be followed. On conflict ICMR guidelines will hold.

The following will be desirable for all the posts:

- Working knowledge of English and Telugu



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- Working on computer, word processor and data entry software
- Prior experience of working in a research project

Core responsibilities

Project Technical Officer – Survey activities, preparation of detailed survey plan, project supervision, Data collection and coordination activities between PI/Co-PI and survey team. Regular Monitoring, pre-survey visits and training of survey team. He/She should be ready to travel to and work in field areas.

Date, Time and Venue of Interview:

05.08.2024; 9:00 am onwards

Venue: Department of Community Medicine and Family Medicine, AIIMS Bibinagar

Process of Interview

Interested candidates should send in their CVs at meeliepanda@gmail.com before **31.07.2024** or within 15 days of the day of release in the Institute website whichever is earlier. They must bring a duly filled application form (as per the prescribed format – Annexure 1) along with all the required supporting certificates and documents (in proof of educational qualifications 10th standard onwards from a recognized board/university, work experience, age proof, latest valid caste/reservation certificate, identity proof), a set of self-attested photocopies of all the documents, 2 recent passport-size color photographs and bio-data (as per the checklist provided – Annexure 2) at the time of the interview, failing which his/her candidature will not be considered.

The applications will be scrutinized by the Screening Committee and only eligible candidates with applications complete in all respects will be allowed for interview. A written test followed by an interview will be conducted if there are more than 50 eligible candidates for any post. Candidate selection is purely on a merit basis and subject to verification of all original documents and fulfillment of required eligibility criteria in all respects. Necessary information as well as Selected candidates will be notified through email and the interview result will be uploaded on the AIIMS Bibinagar website.

Terms and Conditions

1. The above post is purely on a temporary contract basis under a funded project and not employment on AIIMS Bibinagar payroll. The contract is co-terminus with the completion of the project and there is no liability for further assignment or permanent employment on Principal Investigator/AIIMS Bibinagar/ICMR. A clear and binding agreement would be obtained regarding the same.
2. Persons already in regular time-scale service under any government organization/ department are not eligible to apply.
3. No TA/DA will be provided for attending the interview.
4. The Principal Investigator/Head of the Institute has the right to accept/reject any application without assigning any reason and no correspondence will be entertained in this matter.
5. The submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
6. Canvassing in any form will lead to disqualification.



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7. Corrigendum/addendum/further information, if any, in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to visit the AIIMS website regularly for further updates.
8. Leaves is as per ICMR guidelines
9. Resignation is accepted with 1 month notice.
10. AIIMS reserves the right to cancel/modify the process at any time, at its discretion.
11. The decision of the Competent Authority will be final and binding.

For any queries, contact or write to:

Dr. Meely Panda (Principal Investigator)

Assistant Professor, Department of Community Medicine and Family Medicine

AIIMS Bibinagar, Telangana – 508126

E-mail: meeliepanda@gmail.com

9999432510

ANNEXURE - 1

Application Form

For the ICMR-funded project titled “Assessment of Unmet Needs and Access to Assistive Technologies among the General Population through digital rATA tool- A Cross-sectional Survey in India” at AIIMS Bibinagar.

(Please read the application form carefully before filling. If filled incorrectly/inappropriately, your application is liable to be rejected)

1. Post applied for:.....

2. Name (In Capital Letters):.....

3. Father's/Husband's
Name:.....

4. Date of Birth (dd/mm/yyyy):.....

5. Age in year (as on Date of Interview): Years.....Months.....Days

6. Gender (Male/Female/Others/Prefer not to say):.....

Please affix a
recent passport-
size color
photograph, self-
attested



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7. Nationality.....
8. Marital Status: unmarried/married/divorcee/widower.....
9. Category (Gen./OBC/SC/ST):
10. Address (Permanent):.....

.....Pincode:.....

11. Address for correspondence:.....

.....

12. Contact Details: Residence :

Mobile :.....

E-Mail ID :.....

13. Particulars of all educational qualifications (commencing with Matriculation or equivalent examinations)

Examination passed or Degree obtained	Board/ University/College	Subject major/ Specialization	Year of Passing	Marks/Grade obtained Percentage
X				
XII				
Graduation				
Post-graduation				
Others				

14. Particulars of Employments/Work experience held in chronological order (from first till present)

Name of the	Designation during	Nature of	From	To date	Reason for
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Employer	Employment	Work	date		Leaving

15. If selected, how much time would you require to join the post:

DECLARATION

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will lead to disqualification and is likely to render me unfit for the post.

Place:

Date :

Signature of Candidate

Name of the candidate



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ANNEXURE – 2

Documents to be enclosed with the duly filled application form – checklist

S No	Document	Checked
1	SSC or 10 th class marks memo/certificate (for proof of birth)	
2	12 th or equivalent certificate	
3	Degree certificate	
4	Any other educational qualification	
5	Work experience certificates in chronological order	
6	Caste/Reservation certificate, if any	
7	Photo ID (Aadhar card/PAN card/Indian passport)	
8	One set of self-attested photocopies of all the above documents	
9	2 recent passport sized photographs	